



## 2020 APPLICATION TO PROVIDE FOOD SERVICE

I (We), the undersigned, wish to provide food items for sale to the public on specified dates and times during the 2020 Sunday at Sandwich Antique Flea Market, held monthly at the Sandwich Fairgrounds, 1401 Suydam Road, Sandwich, Illinois, 60548, and agree to the terms and requirements set forth herein:

Business Name: \_\_\_\_\_

Food Items offered: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Business address: \_\_\_\_\_

Business phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email address: \_\_\_\_\_

Food Service Sanitation Manager \_\_\_\_\_

***Circle desired weekend:***

**MAY 9 & 10 | JUNE 13 & 14 | JULY 11 & 12 | AUGUST 8 & 9 | OCTOBER 10 & 11**

**SET UP HOURS: Saturday 8am to 12pm / Sunday 5am to 7am**

**MARKET HOURS: Saturday 12pm to 4pm / Sunday 7am to 4pm**

Kindly submit one check for \$75 for each market at which you plan to participate or \$300 to register for all 5 markets. Space allocation will be made by staff according to need. Electricity is included in your fee. Bring suitable cords / adapters. Make checks payable to Timeworn Productions LLC and mail to Timeworn Productions LLC, PO Box 372, Hinckley, IL 60520. Questions? Email us at [sundayatsandwich@gmail.com](mailto:sundayatsandwich@gmail.com) or call/text Zach at 630-688-9871

Food Service vendors are required to supply evidence of one million dollars of liability insurance plus a rider naming Timeworn Productions, LLC as additionally insured.

Owners and operators of above described food service agree to hold harmless all partners and staff of Timeworn Productions, LLC, and further agree to conduct operations in accordance with all accepted and required food sanitation practices. **Operators must obtain Temporary Food Service permits from DeKalb County Health Department. Food vendors must contact the health department at least 2 weeks prior to the market. The phone number for the DeKalb County Health Department is 815-758-6673.**

Signed \_\_\_\_\_ Date: \_\_\_\_\_

<b>OFFICE USE ONLY:</b> [ ] Insurance [ ] Health Dept [ ] Payment
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**SUNDAY *AT* SANDWICH**  
ANTIQUÉ FLEA MARKET

## **Dealer Information/Rules - 2020**

*Sunday at Sandwich Antique Flea Market is a monthly market with emphasis on quality antiques, collectibles, repurposing, industrial, garden, art work, gas & coin-op, signs, furniture, pottery, wood carvings, & farm stand produce. Our goal is to make this show a profitable experience for our dealers as well as an enjoyable experience for the public. We invite you to be a part of this experience.*

**NEW 2 DAY MARKET!**

**SATURDAYS 12pm to 4pm**

**SUNDAYS 7am to 4pm**

**MAY 9 & 10**

**JUNE 13 & 14**

**JULY 11 & 12**

**AUGUST 8 & 9**

**OCTOBER 10 & 11**

**DEALER CHECK-IN & SET UP:** Please check-in at the Center street gate of the fairgrounds. **Dealer check-in will be on Saturday from 8am to 12pm and Sunday from 5am-7am. There is no check-in after 12pm on Saturday or after 7am on Sunday.** Break down of booths will not begin until 3:00pm on Sunday (**NO EARLY BREAK DOWN**). All dealers must vacate the fairgrounds by 7pm Sunday.

**MARKET LOCATION:** Sandwich Fairgrounds, 1401 Suydam Road, Sandwich, IL 60548

**BOOTH LOCATIONS:** Inside Building Spaces: These are limited and assigned on a first come basis.  
Outdoor Spaces: These spaces are near buildings, walkways and restrooms.

***Your space will only be guaranteed if you pre-register & pre-pay at least 1 week before the market. Otherwise, spaces will be assigned on a FIRST COME, FIRST SERVE basis (regardless of prior market attendance). Spaces are laid out in a manner to maximize the enjoyment of the customers.***

**TENTS:** We have tents available for outdoor spaces at an additional cost. These tents will be erected in your assigned space before set up begins and taken down after the show ends. Tents come with sides. Outside dealers are welcome to bring their own tents.

**ELECTRICITY:** Electricity is available in most areas, free of charge. Dealers must supply their own surge protectors & drop cords.

**TABLES / CHAIRS:** 8' Tables are available for rent 2 WEEKS IN ADVANCE for \$12 each. Please notate how many tables you need on the contract. Note that we must order tables & tents 14 days in advance of the MARKET. We do NOT have chairs for rent. Tables rented the weekend of show will be \$15 each and availability is **NOT Guaranteed**.

**CAMPING:** Overnight camping is available on Saturday night only. This is electric only (you must supply your own extension cords). Use of the shower house is included. There are no open fires allowed on the fairgrounds. You may stay in vehicle free of charge on Fairgrounds.

**PARKING:** No vehicles are allowed in buildings. After unloading into buildings, dealers must move vehicles/trailers to designated parking areas behind your building. Dealers who are set up outside may keep vehicle/trailer in rear of your booth space. Vehicle/trailer may not exceed your booth space. Otherwise, please move your vehicle to designated parking area.

**SALES TAX:** Each dealer is responsible for collecting and paying Sales Tax. You will receive a form at check-in. **The State of Illinois requires Timeworn Productions, LLC. to submit a list of vendors after each market.**

**PORTERS:** Porters will be available to assist in the unloading and loading of merchandise. Please provide them a gratuity for their services. They are not paid employees of management. They are volunteers. Porters are available until 4pm on Sat.

**SMOKING / FIRES:** There is NO Smoking in any building or rented tent. Please be respectful of those around you. There are no open fires permitted on fairgrounds.

**MERCHANDISING / PRICING:** All items must be priced. This show has an emphasis on quality antiques and collectibles. NO Firearms/Fireworks are allowed for sale. Exhibitors must agree to remove any items deemed inappropriate/unfitting by management. No trademark/copyright violations.

**BOOTH APPEARANCE:** Each dealer should leave booth space as found. Please pick-up your area before leaving fairgrounds. Inside dealers are NOT allowed to use nails, screws, tape, etc.... on any building structures. Please help keep the appearance of the show at a premium. This will only help in sales. Trash bins will be scattered throughout the grounds. No Discount "Sales" or "Sale" Signs allowed.

**TRASH:** *You may not leave un-wanted / un-sold items behind after the market.* The fairground management has been clear with Timeworn Productions, LLC that this was a problem in the past. This will be monitored.

***Your payment for booth rent, tent and table rental is non-refundable. Show will be held rain/shine.***

Contact Information: You may contact us by mail at:

Timeworn Productions, LLC, P.O. box 372, Hinckley, IL 60520

By phone: Zach Ruh 630-688-9871

Email: [sundayatsandwich@gmail.com](mailto:sundayatsandwich@gmail.com) Website: [www.sundayatsandwichantiques.com](http://www.sundayatsandwichantiques.com)

**RETAINING BOOTH SPACE:** *Dealers wishing to retain their booth space for the following show must turn in contract with full payment either during the current show at the information booth or within 7 days of closing of the current show.* Contracts for subsequent shows will be available in your check-in packet. There are no refunds.

**HOTELS:** Check our website for a list of local hotels.

**VENDOR REFERRAL PROGRAM:** In appreciation for helping us grow, you will receive a \$25 coupon that you may apply to booth space at future shows. To receive the coupon, the vendor you refer must insert your name in the referral section of their contract. The referred vendor must be new to the Sunday at Sandwich market.

**LEGALITIES:** As an exhibitor at the Sunday at Sandwich Antique Flea Market, you agree to release the Management (Timeworn Productions, LLC) and the Sandwich Fair Association and their agents from any injury or death, loss or damage to any person/personal property, arising from any cause whatsoever while on the Show grounds. This policy applies to any situation and includes (but is not limited to) any events beyond the control of Management: i.e. fire, flood, loss of power, any weather related condition or act of God. If said premises are destroyed by fire, wind or an act of God, or if any cause makes it impossible to have the Sunday at Sandwich Antique Flea Market, the exhibitor waives any claim for damages except the return of the rental fees. All insurance for personal property and public liability, must be carried by the exhibitor and will not be provided by management. Vendor Agrees No TRADEMARK or COPYRIGHT Violations Whatsoever!

**When your payment is processed, this constitutes your agreement to all terms and rules set forth by management. Unless specifically requested, your cancelled check will serve as your receipt.** If your check is returned for insufficient funds or any other reason, you are responsible for all bank fees incurred.